

Annexure-1

Qualification, Experience and other terms & conditions:-

(i) Dy. Manager (HR/Admin) cum Executive Assistant to MD

No. of Post-1

Age as on the date of advertisement/ letter:- Not more than 40 years

Qualification:- Graduate in any discipline from recognized university and Post Graduate degree from recognized university with specialisation in HR / Public Administration / Industrial Relations

Experience:-

For Port trust officers & officers of PSUs/ CPSEs/ Govt. :- - Officers holding posts with three years' regular service in the pay scale of Rs. 20600-46,500 or above in IDA or Level-7/PB-2 (Rs. 9300-34800)+ GP Rs. 4600 or above in CDA in the relevant area.

Desirable:- Experience in Statutory HR compliances, Reservation norms, FR/SR, etc and secretarial function.

Pay scale:- E3 Grade (Pre-revised) 24,900-50,500

Selection shall be by merit for which the bench mark in overall grading in the ACRs should not be below "Very Good".

(ii) Manager (Technical & Commercial)- IPGL

No. of Post-1

Age as on the date of advertisement/ letter: - Not more than 40 years

Qualification:- Degree or equivalent in Mechanical/ Electrical/ Electronics & Communication Engineering/ Naval Architecture from a recognized University/ Institution or MOT 1st Class Motor/ Master Foreign Going Certificate issued under the Merchant Shipping Act, 1958.

Experience:-

For Port trust officers: - Officers holding analogous posts in category-I/ II ports with two year's regular service in the grade or officers holding posts in the scale of pay of Rs. 24,900-50,500 (Pre-revised) with four year's regular service in the grade or Officers holding posts in the scale of pay of Rs. 20,600-46,500 (Pre-revised) with five year's regular service in the Mechl. & Elecl. Engg./Taffic/ Operations/ Marine Deptt. in a Major Port Trust will be eligible.

For Officers of PSUs/ CPSEs/Govt.:- Officers holding analogous posts or officers holding equivalent post in the Mechl. & Elecl. Engg./Taffic/ Operations/ Marine Deptt. with two year's regular service in the grade or officers holding equivalent posts in the Mechl. & Elecl. Engg./Taffic/ Operations/ Marine Deptt. in the scale of pay of Rs. 24,900-50,500 (Pre-revised) and above in IDA or Level-8/PB-2 (Rs. 9300-34800)+ GP Rs. 4800 or above in CDA with five year's regular service in the grade will be eligible.

Desirable:- Experience in Technical/Commercial field in Ports/Shipping/Marine sector.

Pay scale: - E4 Grade (Pre-revised) 29,100-54,500

Selection shall be by merit for which the bench mark in overall grading in the ACRs should not be below “Very Good”.

(iii) Manager (Technical & Operations)- IPGCFZ

No. of Post-1

Age as on the date of advertisement/ letter: - Not more than 40 years

Qualification:- Degree or equivalent in Mechanical/ Electrical/ Electronics & Communication Engineering/ Shipping & Logistic from any recognized University/ Institution or MOT 1st Class Motor/ Master Foreign Going Certificate issued under the Merchant Shipping Act, 1958.

Experience:-

For Port trust officers: - Officers holding analogous posts in category-I/ II ports with two year’s regular service in the grade or officers holding holding posts in the scale of pay of Rs. 24,900-50,500 (Pre-revised) with four year’s regular service in the grade or Officers holding posts in the scale of pay of Rs. 20,600-46,500 (Pre-revised) with five year’s regular service in the Taffic/ Operations/ Marine Deptt. In a Major Port Trust will be eligible.

For Officers of PSUs/ CPSEs/Govt.:- Officers holding analogous posts or officers holding equivalent post in the Taffic/ Operations/ Marine Deptt. with two year’s regular service in the grade or officers holding equivalent posts in the Taffic/ Operations/ Marine Deptt. in the scale of pay of Rs. 24,900-50,500 (Pre-revised) and above in IDA or Level-8/PB-2 (Rs. 9300-34800)+ GP Rs. 4800 or above in CDA with five year’s regular service in the grade will be eligible.

Desirable:- Experience in Technical/ Operation field in Ports/Shipping/Marine sector.

Pay scale: - E4 Grade (Pre-revised) 29,100-54,500

Selection shall be by merit for which the bench mark in overall grading in the ACRs should not be below “Very Good”.

(iv) Manager (Commercial)- IPGCFZ

No. of Post-1

Age as on the date of advertisement/ letter: - Not more than 40 years

Qualification:- Degree or equivalent in Mechanical/ Electrical/ Electronics & Communication Engineering/ Shipping & Logistic from any recognized University/ Institution or MOT 1st Class Motor/ Master Foreign Going Certificate issued under the Merchant Shipping Act, 1958.

Experience:-

For Port trust officers: - Officers holding analogous posts in category-I/ II ports with two year’s regular service in the grade or officers holding holding posts in the scale of pay of Rs. 24,900-50,500 (Pre-revised) with four year’s regular service in the grade or Officers holding posts in the scale of pay of Rs. 20,600-46,500 (Pre-revised) with five year’s regular service in the Taffic/ Operations/ Marine Deptt. In a Major Port Trust will be eligible.

For Officers of PSUs/ CPSEs/ Govt. :- Officers holding analogous posts or officers holding equivalent post in the Traffic/ Operations/ Marine Deptt. with two year's regular service in the grade or officers holding equivalent posts in the Traffic/ Operations/ Marine Deptt. in the scale of pay of Rs. 24,900-50,500 (Pre-revised) and above in IDA or Level-8/PB-2 (Rs. 9300-34800)+ GP Rs. 4800 or above in CDA with five year's regular service in the grade will be eligible.

Desirable:- Experience in Commercial field in Ports/Shipping/Marine sector.

Pay scale: - E4 Grade (Pre-revised) 29,100-54,500

Selection shall be by merit for which the bench mark in overall grading in the ACRs should not be below "Very Good".

(iv) **Manager (Accounts)- IPGCFZ**

No. of Post-1

Age as on the date of advertisement/ letter: - Not more than 40 years

Qualification:- (a) Graduate in commerce and

(b) Member of the Institute of Chartered Accountants of India/Cost Accountant of India/ Post Graduate degree/ Post Graduate diploma in Finance full time as regular student from a recognized University/ Institute.

Experience:-

For Port trust officers & officers of PSUs/ CPSEs/ Govt. :- - Officers holding posts in the Finance/ Accounts department with three years' regular service in the pay scale of Rs. 24900-50,500 or above in IDA or Level-8/PB-2 (Rs. 9300-34800)+ GP Rs. 4800 or above.

Pay scale: - E4 Grade (Pre-revised) 29,100-54,500

Selection shall be by merit for which the bench mark in overall grading in the ACRs should not be below "Very Good".

(vi) **Officer (Administration/ Human Resource)-IPGCFZ**

No. of Post-1

Age as on the date of advertisement/ letter: - Not more than 35 years

Qualification:- Post graduate degree with specialization in HR / Public Administration / Industrial Relations

Experience:- Essential: 2 Years' experience in the relevant area in a Port/ Govt./ Public Sector Undertaking.

Desirable: Experience in Statutory HR compliances, Reservation norms, FR/SR, etc

Payscale :- E1 Grade (Pre-revised) 16,400-40,500

Selection shall be by merit for which the bench mark in overall grading in the ACRs should not be below "Very Good".